

## EPPING FOREST DISTRICT COUNCIL

## Community Right to Challenge – Expression of Interest Form

Please refer to the Expression of Interest Guidance Document for support on completing this form

<b>Q1) In order for an expression of interest to be considered please specify which of the following categories your organisation relates to: (see guidance note 1)</b>		
<b>Category of Organisation</b>	✓	<b>Organisation Name and Address</b> (Please provide relevant registration number if you are a charity or social enterprise)
<b>Voluntary body</b>		
<b>Community body</b>		
<b>Charitable Organisation</b>		
<b>Parish Council</b>		
<b>2 or more members of Epping Forest District Council Staff</b>		
<b>Other *</b>		

<b>Q2) Please provide details of the person who we should contact to discuss the expression of interest (See Guidance note 2)</b>	
<b>Name:</b>	
<b>Address:</b> (if different from Q1)	
<b>Telephone No:</b>	
<b>Mobile No:</b>	
<b>E-Mail Address:</b>	

<b>Q3) Please provide details of the service to which the expression of interest relates (where known please include full name and address of the service):</b>

**Q4) Do you intend on utilising existing council assets/resources?  
(If 'Yes' please give specific details. If 'No' please go to Q4)**

<b>Council Assets</b>	<b>Required (✓)</b>	<b>Details of What is Required</b>
<b>Council Owned Computer or Telecoms Equipment</b>		
<b>Council owned office equipment</b>		
<b>Existing Council buildings</b>		
<b>Council employees</b>		

**Q5) Please provide details of the outcomes you propose to deliver in the delivery/or part delivery of the service to which your expression of interest relates:-  
(Please note that there are three priority areas of value. Please indicate how your proposal will positively impact on one or more of these.)**

**Q5.1 How does your proposal promote the SOCIAL wellbeing of the area?**

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**Q5.2 How does your proposal promote the ECONOMIC wellbeing of the area?**

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**Q5.3 How does your proposal promote the ENVIRONMENTAL wellbeing of the area?**

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**Q6. What are the key targets outputs which will determine whether your proposal is successful in promoting the Social, Economic and Environmental wellbeing of the area**

**Q7) How will your proposal support good value for money for people in the area? (Please include indicative costings based on how you intend on running the relevant service.)**

**Q8) Where known, does your expression of interest impact on existing Epping Forest District Council staff. (If 'Yes' please give details). Where a challenge affects existing staff engaged in the delivery of the service the transfer of Undertakings (Protection of Employment) Regulations (TUPE) come into force.**

**Q9) Do you intend to deliver the service as part of a partnership arrangement with a third party organisation? (If 'Yes' please give details).**

**Q10) Please detail below your organisation's technical skills, resources and capability to be able to deliver the service.**

**Q11) Please detail below your organisation's financial capacity to be able to deliver the service.**

**In signing this expression of interest my organisation is aware that if the expression of interest is accepted that it will be subject to a formal and open competitive procurement exercise.**

**Signed:** .....

**Position in Organisation:** .....

**Date:** .....

**Thank you for your expression of interest. Please be aware that there are clear guidelines stipulating who can and who cannot submit an expression of interest. Epping Forest District Council will notify you if any further information is required to support your expression.**

**Every expression of interest will be considered and responded to within 60 or 90 days (dependent on whether it forms part of the Council's programme) from when first received at the following address:**

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